

Haverford Township - Ice Rink Advisory Board

Meeting: Tuesday, April 16, 2024

Time: 7:00 p.m.

Location: 1018 Darby Rd., Havertown Pa., 19083

Agenda

Call to order

Roll Call

Reorganization

Approval of minutes from last meeting – March 19th, 2024

Public Comments

Financials

Old Business

- Operations Manual
- Locker Room Capital Improvements - Update
- Chiller/Condenser replacement - Update
- Key milestones - Update
- Job Description - Update
- Summer Hockey

New Business

Adjournment

Haverford Township - Ice Rink Advisory Board

Meeting: Tuesday, April 16, 2024

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083

Minutes

Attendees:

Jeremy Beha, Barbara Latsios, Rob Cohen, Scot Lindelow, Adam Hayes, Commissioner Liaison Brian Gondeck, Drew Simcox, Kate Stickle and Marc Dalessandro

Absent:

Rick Turnbull, Rich Caesar, Jason Brinn,

Call to Order:

Jeremy called the meeting to order at 7:05 pm.

Approval of Meeting Minutes:

Scott made a motion to approve the minutes. Kate seconded.

Public Comment:

No comment

Financial:

Assistant Skatium Manager noted the budget reports indicates \$16,225 in the red and \$69,242 in the black. Jeremy noted Skatium General Manager shared that St. Joe's payment was coming in late. Jeremy also noted ten different categories are down and commented this will likely worsen once the facility closes for upcoming equipment replacements. Barbara questioned why the skating lessons are down and Assistant Skatium Manger noted the lessons link was not updated on the website. Rob questioned the income from the Flyers Cup Tournament and Assistant Skatium Manager commented that it was significant but unclear as to where it exists on the budget update sheet. Jeremy noted utilities are only \$3K more year over year.

Old Business:

Jeremy noted there are 10-15 documents for review and he will attempt to distribute approximately 3 a week for the Board to review. All documents need to be approved by the Board.

Job Descriptions

The Advisory Board will submit to the Township for approval.

Zamboni Replacement

Zamboni expected delivery date is August 2024.

Female Locker

The Advisory Board received feedback from Crossroads on the proposed plan and comments were returned through the Township for the Architect. The Commissioner Liaison notes the Architect will prepare a bid package and it will go before the Board of Commissioners for approval. The Commissioner Liaison was not aware of an update on the timeline for implementing the project. The Commissioner Liaison did not have any update on the second grant application.

Chiller

The ice is tentatively planned to be removed May 16. July 22 is the tentative date for completion. The Skatium Manager to provide an update on the camps currently scheduled and coordinate with equipment replacement progress. It was noted Crossroads has published their camp will not operate this summer, which typically occurs in August. The Advisory Board notes this will only complicate the financial concerns. The Skatium Manager to coordinate and follow-up.

Learn to skate.

See comments above related to the Chiller and the summer camp. The Assistant Operations Manager noted the spring session Learn to Skate was not posted on the Skatium website and phone calls were being received questioning whether it was happening. See new business related to communication concerns.

Event security

It was noted the recent events were well managed and any incidents were dealt with quickly and appropriately.

New Business:

Club Banners

Kate submitted a proposal for arranging banners. The banners will be removed as part of the upcoming general shutdown as part of an overall cleaning and refresh.

Ice Scheduling

The Advisory Board noted communication concerns from the figure skating families due to ice rate changes for spring session. The Advisory Board noted no updates are currently posted to the Skatium website and update information was coming through from the Clubs.

Food Service Coordination

The Advisory Board questioned the terms of the current Township contract with Have-A-Burger to understand whether food trucks can operate outside the Skatium building footprint to support large events.

Adjournment:

Barbara made a motion to adjourn the meeting.

seconded the motion.

The meeting was adjourned at 8:06 p.m.

The next meeting is scheduled for May 21, 2024 @ 7:00 p.m. at the Skatium.

**This meeting will take place at 1014 Darby Rd., @ 7:00 p.m. in Room C

Respectfully submitted,

Adam Hayes, AIA