

BIDDER QUALIFICATION STATEMENT

1. INTRODUCTION

1.1 This document must be included as part of the Bid submission. Failure to submit a fully completed and executed Bidder Qualification Statement may be considered justification for rejection of the bid.

1.2 This Bidder Qualification Statement is submitted with respect to the following project: _____

2. GENERAL INFORMATION

2.1 Name of Bidder: _____

2.2 Address of Bidder: _____

2.3 Telephone No.: _____

3. ORGANIZATIONAL BACKGROUND

3.1 Type of Organization:

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Individual |
| <input type="checkbox"/> Partnership | <input type="checkbox"/> Joint Venture |
| <input type="checkbox"/> Other: _____ | |

3.2 How long has your organization been in business

- a. As a Contractor? _____ years
- b. As a Contractor engaged in construction work of the type proposed under this Contract: _____ years
- c. Under your current business name? _____ years

3.3 If the bidder is a corporation, complete this section:

- a. Date & State of Incorporation: _____
- b. Names & Titles of Officers:

3.4 If the Bidder is other than a corporation, describe the structure of your organization including date of initiation as a business and list the principals involved:

3.5 What portions of the work (i.e. trades work items, etc.) included in the proposed contract will be performed by subcontractors?

4. WORK HISTORY

4.1 Attach or list the following information on similar projects which your organization has completed in the past five (5) years. Name and type of project, owner, engineer, contract amount, date of completion.

4.2 Attach or list the following information on similar project which your organization now has in progress. Name and type of project, owner, engineer, contract amount, scheduled date of completion.

4.3 Has your organization ever defaulted on or otherwise failed to complete any work under contract? If so, note the circumstances:

4.4 Has any officer, partner or principal of your organization ever been an officer, partner or principal of another organization which defaulted on or otherwise failed to complete any work under contract? If so, note the circumstances:

4.5 Provide the construction experience (length, type) of the principal individuals of your organization which would be assigned to perform the proposed work under this Contract:

5. **RESPONSIBLE CONTRACTOR CERTIFICATION - RESPONSES IN THIS SECTION ARE REQUIRED WHEN THE BID AMOUNT IS \$250,000 OR MORE.**

5.1 Does your firm have all valid, effective licenses, registrations or certificates required by federal, state, county or local law, including by not limited to, licenses, registrations or certificates required to (a) do business in the designated local; and (b) perform the contract work it seeks to perform? These shall include, but not limited to, licenses, registrations or certificates for any type of trade work or specialty work which the firm proposes to self-perform.

5.2 Does your firm meet the bonding requirements for the contract, as required by applicable law or contract specifications and any insurance requirements, as required by applicable law or contract specifications, including general liability insurance, workers compensation insurance and unemployment insurance requirements?

5.3 Has your firm been debarred by any federal, state or local government agency or authority in the past three (3) years?

5.4 Has your firm defaulted on any project in the past three (3) years?

5.5 Has your firm had any type of business, contracting or trade license, registration, or other certification suspended or revoked in the past three (3) years?

5.6 Has your firm been cited for a willful violation of federal or state safety laws in the past three (3) years?

5.7 Has the firm or owners been convicted of any crime relating to the contracting business by a final decision of a court or government agency in the past ten years'?

5.8 Has the firm, within the past three years, been found in violation of any law applicable to its contracting business, including but not limited to, licensing laws, tax laws, prompt payment laws, wage and hour laws, prevailing wage laws, environmental laws or others, where the result of such violation was the payment of a fine, back pay damages or any other type of penalty in the amount of \$1,000 or more?

5.9 Will your firm pay all craft employees that it employs on the project the current wage rates and benefits as required under applicable federal, state, or local wage laws?

- 5.10 Does your firm participate in a Class A Apprenticeship Program for each separate trade or classification in which it employs craft employees and will continue to participate in such program or programs for the duration of the project?

For purposes of this section a Class A Apprenticeship Program is an apprenticeship program that is currently registered with and approved by the U.S. Department of Labor or a state apprenticeship agency and has graduated apprentices to journey person status for a least three (3) of the past five (5) years.

- 5.11 If your firm is identified as the lowest responsible bidder or otherwise selected as the prospective awardee or as a subcontractor of an awardee, will you provide the appropriate documentation, as determined by Haverford Township, to verify it meets the requirements of the Responsible Contractor Ordinance for each trade or classification of craft workers it will employ on the project? This verification shall be provided prior to performance of work by the firm.

- 5.12 Does your firm have all other technical qualifications and resources, including equipment, personnel and financial resources, to perform the referenced contract, or will obtain same through the use of qualified, responsible subcontractors?

- 5.13 Will your firm will maintain all qualifications, resources and capabilities referenced in this certification throughout the duration of the project?

5.14 Will your firm notify Haverford Township within seven (7) days of any material changes to all matters attest to in this certification?

5.15 Does your firm understand that the Contractor Responsibility Certification required by this section shall be executed by a person who has sufficient knowledge to address all matters in the certification and shall include an attestation stating, under the penalty of perjury, that the information submitted is true, complete and accurate?

If a firm or a firm's subcontractor(s) fails to provide responses as required by this section, it shall be disqualified from bidding. No action of any nature shall lie against Haverford Township because of its refusal to accept a bid for failing to provide information required by this section.

As part of the review process of at least 30 days, Haverford Township shall ensure that the required Contractor Responsibility Certification, the Subcontractor List, and the Subcontractor Responsibility Certifications have been submitted and properly executed. This section shall also be used for Subcontractors, when applicable.

A construction manager, general contractor or other lead or prime contractor shall not be permitted to use a subcontractor on any work for Haverford Township unless it has identified the subcontractor on its Subcontractor List and provided a Subcontractor Responsibility Certification.

6. REFERENCES

6.1 Bonding Company _____

And Agent _____

6.2 Bank _____

6.3 Trade _____

7. FINANCIAL STATEMENT

7.1 Attach a copy of a recent financial statement as prepared by your auditor.

8. CERTIFICATION

8.1 This Bidder Qualification Statement has been prepared on behalf of the following organization:

Name of Organization: _____

Name of Preparer: _____

Title of Preparer: _____

Date: _____

8.2 AFFIDAVIT

State of _____, County of _____

I, _____, being duly sworn, according to law, depose
Name of Official

and say that I am the _____ of the above organization, and
Position

that the responses provided in the Bidder Qualification Statement, including any attachments thereto are true and correct to the best of my knowledge and belief.

Sworn and Subscribed _____
Signature of Official

To before me

This _____ day of _____, 20____

Notary Public

END OF DOCUMENT