

Haverford Township
Historical Commission
2025 Agendas and Minutes

January (no quorum)

[February](#)

[March](#)

[April](#)

[May](#)

June meeting canceled

[July](#)

No August meeting

[September](#)

[October](#)

[November](#)

[December](#)

Disclaimer: Every document provided by the group is included in this archive packet. The boards, committees, and commissions are responsible for providing agendas and minutes for each meeting.

Haverford Township - Historical Commission

Meeting: Monday, February 24, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

**Note: January 27, 2025 Meeting did not have a quorum.

Reorganization (Jaime Jilozian)

Motion to nominate candidates for the following seats:

- Chairperson
- Vice-Chairperson
- Secretary
- Planning Commission liaison

Approval of Meeting Minutes (HTHC)

- December 2024

Old Business

- Comprehensive Plan Update
- Planning Commission Updates
- Historic District Ordinance Research

New Business

- Goals for 2025

Haverford Township - Historical Commission

Meeting: Monday, February 24, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Minutes

Call to order (Jilozian) - 7:07pm

Attendees:

Board Members Present: Suzanna Barucco, Chair, Stacey Mattox, Vice Chair, Matthew Roy, Secretary, Tony Assetto, Mark Hoffman, Tim Lucci, Bryan Ramona

Also Present:

Jaime Jilozian, Director of Community Development

Sheryl Forste-Grupp, Haverford Township Commissioner

Reorganization (Jilozian)

Election of chair:

- ✓ Barucco nominated by Mattox
- ✓ Ramona seconded the nomination
- ✓ All in favor

Election of vice chair:

- ✓ Mattox nominated by Assetto
- ✓ Roy seconded the nomination
- ✓ All in favor

Election of secretary:

- ✓ Roy nominated by Ramona
- ✓ Mattox seconded the nomination
- ✓ All in favor

Approval of Meeting Minutes from December 2024

- ✓ Ramona motioned to accept as revised
- ✓ Mattox seconded
- ✓ All in favor

Comprehensive Plan Updates:

- ✓ Jilozian discussed the comment period for the comprehensive plan.
- ✓ Many comments have been received.
- ✓ A revised plan will be transmitted to the Board of Commissioners in order to initiate another 45-day comment period before the final hearing.

Planning Commission Updates:

- ✓ Jilozian mentioned several projects being considered, none requiring review by the HTHC.

Goals for 2025:

- ✓ HTHC should finalize the form for the plaque program.
- ✓ Ramona will send the form to Jilozian.
- ✓ Jilozian will attempt to convert the form from Word to Jotform.
- ✓ 1744 Burmont (045-HA-066)
- ✓ Barucco will meet with photographer Joe Elliott to document the site before demolition.
- ✓ Assetto and Mattox's terms expire this year so they should prepare to seek reappointment.

Meeting adjourned at 8:20 (Barucco motioned, Assetto seconded, all in favor)

Haverford Township - Historical Commission

Meeting: Monday, March 17, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Roll Call

Approval of minutes from last meeting – February, 2025

Public Comments

Old Business

- Planning Commission Update
- Burmont Road Update
- Powell House Update
- Plaque Program Update
- Historic District Ordinance Research

New Business

- Heritage Festival 2025

Haverford Township - Historical Commission

Meeting: Monday, March 17, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Minutes

Call to order

Roll Call

Attendees:

Board Members Present: Stacey Mattox, Vice Chair, Matthew Roy, Secretary, Tony Assetto, Mark Hoffman, Tim Lucci, Keith Swift

Also Present:

Kimberly Juszczak, Planning Commission Liaison

Sheryl Forste-Grupp, Haverford Township Commissioner

Approval of Meeting Minutes from February 2025

Lucci motioned to accept.

Hoffman seconded.

All in favor

Grange Estate (045-HA-003)

Dave Burman forwarded contract drawings of plans for repair/restoration of the roof of the Necessary Building at the Historic Grange in order to receive feedback from the HTHC prior to the HTHC's April 2025 meeting.

Members of the HTHC raised some points that were forwarded to Burman.

More information was requested regarding the plan for the shutters and possible replacement of the windows.

It was agreed that it would be desirable to have both the designer of the plans and the builder in attendance at the April meeting.

Planning Commission Updates

Kimberly Juszczak named the new Planning Commission Liaison to the HTHC.

Mattox reviewed the expectations for the role.

1744 Burmont (045-HA-066)

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Photographer Joe Elliott will document the site before demolition.
Barucco will meet him on site on March 25, 2025.

Powell House (045-HA-058) - tabled

Plaque Program Update – tabled

Historic District Ordinance Research

Lucci suggested having a working meeting with maps of the township to prepare a test case.

This plan could be shared by the HTHC's representative on the Zoning Ordinance Modernization Committee.

Heritage Festival

The event will be held 9AM-5PM on June 1, 2025.

Mattox will complete the form to reserve space for the HTHC.

All members of the HTHC should try to be involved.

Bus Path

Barucco spoke with a resident who advocated for making the bus path a historic resource.

Barucco shared with the resident possible steps he could take.

The matter is complicated by SEPTA's ownership of the bus path.

New Business

Delaware County Historical Society had its first Historical Conference, offering the opportunity for Mattox and Barucco to network with members of other townships' historical commissions.

Assetto raised the question of what possible plans for the United States Semiquincentennial various historical societies in the area might have.

Meeting adjourned at 8:20 (Lucci motioned, Assetto seconded, all in favor)

Haverford Township - Historical Commission

Meeting: Monday, April 21, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Roll Call

Approval of minutes from last meeting – March 2025

Public Comments

Old Business

- Planning Commission Update
- Powell House Update
- Plaque Program Update
- Heritage Festival 2025

New Business

Applicant: Ian Smith Design Group

Application to construct a one story, seven bay garage.

Necessary Building, The Grange Estate, Havertown (045-HA-066)

Applicant: David Burman, Township Manager, Haverford Township

Application to reconstruct the Necessary Building at the Grange Estate.

1682 Karakung Drive, Powder Mill Valley Park, Havertown (045-HA-009, 010)

Applicant: David Burman, Township Manager, Haverford Township

Haverford Township Historical Society

Application to construction a permanent stage.

1744 Burmont Road, Havertown (045-HA-066)

Applicant: David Burman, Township Manager, Haverford Township

Application to demolish the house and garage.

Haverford Township - Historical Commission

Meeting: Monday, April 21, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Minutes

Call to order (Barucco) - 7:07pm

Attendees:

Board Members Present: Suzanna Barucco, Chair, Stacey Mattox, Vice Chair, Matthew Roy, Secretary, Tony Assetto, Mark Hoffman, Tim Lucci, Bryan Ramona, Keith Swift

Also Present:

Jaime Jilozian, Director of Community Development

Sheryl Forste-Grupp, Haverford Township Commissioner

Ian Smith, Ian Smith Design Group LLC

Matthew McHugh, Klehr Harrison Harvey Branzburg LLP

Chuck Faulkner, Pennoni Associates

1. Approval of Meeting Minutes from March 2025

a. Assetto motioned to accept as revised.

b. Lucci seconded.

c. All in favor

2. 400 College Avenue, Haverford (045-HA-027)

a. Applicant is seeking a variance from the Zoning Board regarding the height of a detached building for housing a car collection with the intention of seeking the best match of materials in original building.

b. Members of the HTHC agreed that the materials seem fine, but the scale might have an impact on the character of the site.

c. Smith was willing to return the following month with revised plans.

d. Lucci motioned to table the matter.

e. Assetto seconded.

f. All in favor.

3. Grange Estate (045-HA-003)

- a. Faulkner described plan to replace the roof of the Necessary Building at the Historic Grange.
 - i. Same scale and materials
 - ii. Rebuild the cupola
 - iii. Windows to be restored
- iv. Pennoni will oversee the work on behalf of the Township.
- b. Assetto motioned to accept the plan.
- c. Roy seconded.
- d. All in favor.

Application to demolish the house and garage.

4. Nitre Hall (045-HA-10)

- a. Ramona motioned to table the question related to the proposed stage.
- b. Assetto seconded.
- c. All in favor.

5. 1744 Burmont (045-HA-066)

- a. Barucco met with photographer Joseph Elliott and Mia Badman to document the site.
- b. Hoffman motioned to approve the demolition of 1744 Burmont
- c. Juszczak seconded.
- d. The motion passed with a vote of 5-4.

6. Planning Commission Updates

- a. 1208 Alston Road applied to expand services for a church that had been converted into a gymnasium.
- b. Developer is seeking initial feedback for a proposed restaurant at 2400 Darby Road.

7. Powell House (045-HA-058) - tabled

8. Plaque Program Update – tabled

9. Historic District Ordinance Research

- a. HTHC will focus on the comprehensive plan for now.

10. Heritage Festival

- a. Five members of the HTHC can attend.
- b. Jilozian found the tent.
- c. Mattox will create a Sign-Up Genius.
- d. Barucco will investigate the pricing of a sign.

11. New Business

- a. 620 College Ave (045-HA-023)
 - i. Nothing related to the development plan for 622 College has come before the HTHC despite it being within 100 feet of a historic resource.
 - ii. Barucco can work with a subcommittee to determine what the HTHC would need to see.
- b. A tree fell on 2 Spring House Lane – Flintlock (045-HA-054).
- c. There will be a meeting to discuss America 250 celebration on April 24 at the Kelly Center so a representative from HTHC would be welcome.
- d. Haverford Township Free Library (045-HA-077) will reopen on May 22.

Meeting adjourned at 9:14 (Ramona motioned, Juszczak seconded, all in favor)

Haverford Township - Historical Commission

Meeting: Monday, May 19, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Roll Call

Approval of minutes from last meeting – April 2025

Public Comments

Old Business

- 400 College Avenue, Haverford (045-HA-027)
- 1682 Karakung Drive, Powder Mill Valley Park, Havertown (045-HA-009, 010)
- Planning Commission Update
- Heritage Festival 2025
- Powell House Update
- Plaque Program Update
- Historic District Ordinance Research

New Business

- Discussion of Minutes

Adjourn

Haverford Township - Historical Commission

Meeting: Monday, May 19, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Minutes

Call to order (Barucco) - 7:05pm

Attendees:

Board Members Present: Suzanna Barucco, Chair, Matthew Roy, Secretary, Tony Assetto, Mark Hoffman, Tim Lucci, Bryan Ramona

Also Present:

Kimberly Juszczak, Planning Commission Liaison

Ian Smith, Ian Smith Design Group LLC

Leonard Altieri, attorney, Klehr Harrison Harvey Branzburg LLP Kate Clifford, President, Haverford Township Historical Society Chris Whiting, Vice President, Haverford Township Historical Society Donna Duncan, resident, Meadows Lane, Haverford Township

Susan Stroup, resident, Meadows Lane, Haverford Township

Approval of Meeting Minutes from April 2025

Lucci motioned to accept as submitted.

Hoffman seconded.

All in favor

400 College Avenue, Haverford (045-HA-027)

Smith returned with a revised version of the plan presented at the April meeting.

Smith aimed to reduce the overall size of the structure.

Fewer dormers were included.

The length of the building was decreased.

Duncan and Stroup expressed some concerns about the possibility of light projecting from the garage.

Members of the HTHC expressed approval with most aspects of the design but had some concerns about the lack of articulation and detailing in the rear of the structure.

Lucci motioned to approve the submitted design as being appropriate to the site and its relationship to the existing historic structure with recommendations for the inclusion of one of the following:

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The east elevation should be articulated with either projecting or recessed blind panels to mimic the fenestration on the west elevation.

The center three bays on the east elevation should project from the elevation in a mirror image of the projecting bays on the west elevation.

Roy seconded.

All in favor.

1682 Karakung Drive, Powder Mill Valley Park, Havertown (045-HA-009, 010)

Clifford described the HTHS's proposal for a permanent stage for Nitre Hall.

Eighteen inches off the ground

Concrete footers

Pressure-treated frame wood top

Not within flood plain

Roy motioned to accept the plan.

Ramona seconded.

All in favor.

Planning Commission Updates

The Crossbar is seeking to replace its temporary tent with a permanent structure, not under HTHC purview.

Heritage Festival

Ramona and Roy are available to attend in the morning.

No other members of HTHC can attend.

HTHC will not be present at the Heritage Festival.

Powell House (045-HA-058) – tabled

Plaque Program Update – tabled

Historic District Ordinance Research

The comprehensive plan identifies where density can happen.

There needs to be a place for growth.

New Business

The development plan for 622 College Ave will be coming to HTHC next month due to its proximity to 620 College Ave (045-HA-023).

The development plan for 622 College Ave will be coming to HTHC next month due to its proximity to 620 College Ave (045-HA-023).

No updates on 2 Spring House Lane – Flintlock (045-HA-054), mentioned at the previous meeting due to a tree falling on a structure there.

Jilozian has been sending Barucco permit applications for work within 100 feet of resources.

There is generally no impact, but the system is flagging permits.

Meeting adjourned at 8:57 (Ramona motioned, Lucci seconded, all in favor)

Haverford Township - Historical Commission

Meeting: Monday, July 21, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Roll Call

Approval of minutes from last meeting – May 2025

Public Comments

09 Hirst Avenue, Havertown, Maple Hill (045-HA-006)

Applicant: Dan Richards, Project Manager, R5 Construction, Inc.

Application to make modifications to existing sitting room, mud room, and add patio.

101 Coopertown Road, Haverford (045-HA-030)

Applicant: Mr. David Miller, Walter & Jackson, Inc. for the Kotsatos residence

Application to remove existing pool house addition in its entirety and replace with mudroom. Also build out small corner of kitchen for seating area.

Old Business:

Planning Commission Update

Plaque Program Update (Ramona and Mattox)

Historic District Ordinance Research (Tabled)

2 Springhouse Lane, Flintlock (045-HA-054) – Springhouse roof

3300 Darby Road, Quadrangle (formerly Linden) (045-HA-041) – barn roof

Powell House Update (Tabled)

New Business:

Next meeting: September 15, 2025 (No August meeting)

Haverford Township - Historical Commission

Meeting: Monday, July 21, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Minutes

Call to order

Roll Call

Attendees:

Board Members Present: Stacey Mattox, Vice Chair, Matthew Roy, Secretary, Tony Assetto, Mark Hoffman, Tim Lucci, Bryan Ramona, Keith Swift

Also Present:

Jaime Jilozian, Director of Community Development

Kimberly Juszczak, Planning Commission Liaison

Sheryl Forste-Grupp, Haverford Township Commissioner

Daniel Richards, Project Manager, R5 Construction David Miller, Walter & Jackson, Inc.

809 Hirst Avenue, Havertown, Maple Hill (045-HA-006)

Richards presented plan from Charles Matsinger Associates (dated 4/23/2024) to make modifications to existing sitting room, mud room, and add patio.

change single window to outswing French door

remove window 2 and replace with double window

triple window to be replaced with three double-hung windows

replace backside mudroom window with Dutch door

flagstone patio to replace flagstone walkway

Hoffman offered recommendations for keeping existing window proportions of historic structure, six-over-one muntion specifications.

Ramona motioned to recommend approval of plans subject to conditions conveyed to Richards with updated plans to be approved by a subcommittee.

Mattox seconded.

All in favor

101 Coopertown Road, Haverford (045-HA-030)

Miller presented plans from Gardner/Fox (dated 6/10/24) for Kotsatso residence.

replace pool house with mudroom

build out kitchen for more seating

Lucci motioned to approve.

Ramona seconded.

All in favor

For in-kind replacement of roofs, Jilozian will notify HTHC but no review needed by HTHC.

Approval of Meeting Minutes from May 2025

Ramona motioned to accept as submitted.

Hoffman seconded.

All in favor

Planning Commission Update

No meeting in July

Nothing discussed at June meeting pertinent to HTHC

Plaque Program Update

Mattox will review everything by September meeting in terms of cost, internal processes, and instructions.

Mattox and Assetto

terms are up this year

need to express interest in another term by November 2025

Historic District Ordinance Research - tabled

2 Springhouse Lane, Flintlock (045-HA-054)

tree fell on roof

reports of some repairs underway

possibility of HTHC involvement if permits pulled

Powell House (045-HA-058) – tabled

New Business

development of 622 College Ave

near 620 College Ave (045-HA-023)

property owner has permits

project would have been flagged under new system but got underway beforehand

Meeting adjourned at 8:50 (Lucci motioned, Hoffman seconded, all in favor)

Haverford Township - Historical Commission

Meeting: Monday, September 15, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Roll Call

Approval of minutes from last meeting – July 2025

Public Comments

New Business

- 551 South Eagle Road, Havertown (045-HA-084) | Applicant: Jane Wilson, 551 South Eagle Road, Havertown | Application to replace fence.
- 71 Caenarvon Lane, Haverford | Applicant: Oanh and Tran Forrestel, 71 Caenarvon Lane, Haverford | Application for addition and remodel of 17 Caenarvon Lane. Building is within 100' of 91 Caenarvon Lane, Historic Resource 045-HA-028A).
- Miller-Leedom Dickinson House, 570 Mill Road, Haverford Township (045-HA-015)
- Review and comment on National Register of Historic Places Nomination.

Old Business:

- Planning Commission Update
- Zoning Ordinance Update
- Plaque Program Update
- Ongoing
- Powell House Update

Haverford Township - Historical Commission

Meeting: Monday, September 15, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Minutes

Call to order (Jilozian) - 7:07pm

Attendees:

Board Members Present: Suzanna Barucco, Chair, Stacey Mattox, Vice Chair, Matthew Roy, Secretary, Tony Assetto, Mark Hoffman, Tim Lucci, Keith Swift

Also Present:

Jaime Jilozian, Director of Community Development

Sheryl Forste-Grupp, Haverford Township Commissioner

Jaime Jilozian, Director of Community Development Sheryl Forste-Grupp, Haverford Township Commissioner Oanh Forrestel, applicant, 71 Caenarvon Lane, Haverford

Approval of Meeting Minutes from July 2025

Mattox motioned to accept as as revised.

Swift seconded.

All in favor

71 Caenarvon Lane, Haverford

The property is within 100 feet of 91 Caenarvon Lane (045-HA-015)

Forrestel presented plans (Macht Architecture, August 2025) for a small addition (page 8).

Lucci motioned to recommend approval of addition as it does not have any impact on nearby historic structure.

Swift seconded.

All in favor

551 South Eagle Road, Havertown (045-HA-084)

Applicant seeks to replace damaged fence with “like for like,” based on plans from Dougherty Contractors (July, 2025).

Mattox motioned to approve the replacement.

Hoffman seconded.

All in favor

Miller-Leedom Dickinson House, 570 Mill Road, Haverford Township (045-HA-015)

HTHC asked to review and comment on National Register Of Historic Places nomination.

Assetto motioned to recommend that the Board of Commissioners support the nomination.

Roy seconded.

All in favor

Planning Commission Update

Juscak sent an email with updates.

Several projects discussed, but none were pertinent to HTHC.

Zoning Ordinance Steering Committee Update

The process has begun.

Barucco represents the HTHC on the committee.

The committee met with the consultant.

Jilozian explained that a website will launch to share information.

The next meeting will take place on October 29 and will be open to the public.

Plaque Program Update - tabled

New Business

Mattox and Assetto should reach out to Burman by November 2025 in order to express interest in another term.

No updates on 2 Springhouse Lane, Flintlock (045-HA-054).

Jilozian will send a letter to the owner in order to determine the status.

No updates on Powell House (045-HA-058).

Meeting adjourned at 8:16 (Lucci motioned, Assetto seconded, all in favor)

Haverford Township - Historical Commission

Meeting: Monday, October 20, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Roll Call

Approval of minutes from last meeting – September 2025

Public Comments

New Business

- 31 Caenarvon Lane, Haverford within 100 feet of a HR

Applicant: Michael Dowling for Owner, Stephen McGuire

Application for deck removal and replacement with raised blue stone screened in patio.

- 3045 Darby Road, Haverford within 100 feet of an historic resource.

Applicant: WS Cumby, William Schick, Merion Golf Club

Application for demolition of structure at subject property.

Old Business:

- Planning Commission Update
- Zoning Ordinance Update
- Plaque Program Update
- Powell House Update

Haverford Township Historical Commission
Minutes from Monday 20 October 2025
Meeting #159

Haverford Township Administration Building, 1014 Darby Road, Havertown
Meeting Room B

Call to order (Mattox) – 7:04pm

Attendees:

Board Members	Present
Suzanna Barucco, Chair	(abs.)
Stacey Mattox, Vice Chair	✓
Matthew Roy, Secretary	✓
Tony Assetto	✓
Mark Hoffman	✓
Kimberly Juszczak, Planning Commission Liaison	✓
Tim Lucci	(abs.)
Bryan Ramona	(abs.)
Keith Swift	(abs.)

Also Present

Jaime Jilozian, Director of Community Development
Michael Dowling, owner, AllScapes
Paula Kelly, General Manager/COO, Merion Golf Club

1. 31 Caenarvon Lane, Haverford

- a. The property is within 100 feet of 400 College Ave (045-HA-027)
- b. Dowling discussed plans for property.
 - i. remove existing deck and replace with patio
 - ii. remove double window and replace with French door
 - iii. add fireplace of quarry-cut stone
- c. Hoffman motioned to approve plan as presented.
- d. Roy seconded.
- e. All in favor

2. 3045 Darby Road, Ardmore

- a. The property is within 100 feet of 3035 Darby Road (045-HA-050)
- b. Kelly discussed plans to take down the property.
 - i. Merion purchased the property next to the sixth hole.
 - ii. The house is in a state of disrepair due to a major water leak from years ago.
 - iii. USGA agreed that this would be better as an open space.
- c. Mattox requested that Merion maintain the wall along Darby Road.
- d. Juszczak motioned to recommend approval of demolition of property, excluding the wall along Darby, and that a good faith effort be made to repair wall along Darby and retain residential feel for entrance on Darby.

- e. Roy seconded.
- f. All in favor

3. Approval of Meeting Minutes from September 2025

- a. Mattox motioned to accept as as revised.
- b. Assetto seconded.
- c. All in favor

4. Planning Commission Update

- a. Juszak did not attend last meeting.
- b. A discussion of a lot subdivision in Llanerch included a discussion of retaining the historic character of the neighborhood even though the property is not near a historic resource.

5. Zoning Ordinance Update

- a. Jilozian explained Zoning 101
 - i. Zoning ordinance education classes will be offered on October 29 and November 5, 6:30-8.
 - ii. Those interested should register at haverfordzoning.org.

6. Plaque Program Update - tabled

- a. Mattox has forwarded documents to Barucco for review.
- b. Those interested in participating in the program should submit the form and payment to Jilozian.
 - i. The form will be fillable.
 - ii. Participants will submit a check to the Township which will then pay for the plaque.

7. Powell House Update - tabled

8. New Business

- a. Mattox attended Board of Commissioners meeting to support Miller-Leedom Dickinson House (045-HA-015) nomination for National Register Of Historic Places.
- b. 2 Springhouse Lane, Flintlock (045-HA-054)
 - i. It appears that work has begun.
 - ii. No word has been received yet.
- c. No updates on barn at the Quadrangle (045-HA-041)

Meeting adjourned at 8:49 (Hoffman motioned, Roy seconded, all in favor)

Haverford Township - Historical Commission

Meeting: Monday, November 24, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Roll Call

Approval of minutes from last meeting – October 2025

Public Comments

New Business

- 16 East Mercer Avenue, Havertown within 100 feet of an historic resource -
Applicant: Claire Fay, Owner

Application for installation of roof-mounted solar panel system.

- 511 Wynne Avenue, Havertown within 100 feet of an historic resource - Applicant: Emily Woodward, Owner

Application for installation of roof-mounted solar panel system.

Old Business:

- Planning Commission Update
- Zoning Ordinance Update
- Plaque Program Update
- Powell House Update

Haverford Township Historical Commission
Minutes from Monday 24 November 2025
Meeting #160

Haverford Township Administration Building, 1014 Darby Road, Havertown
Meeting Room B

Call to order (Barucco) – 7:07pm

Attendees:

Board Members	Present
Suzanna Barucco, Chair	✓
Stacey Mattox, Vice Chair	✓
Matthew Roy, Secretary	✓
Tony Assetto	✓
Mark Hoffman	(abs.)
Kimberly DiTrolio, Planning Commission Liaison	✓
Tim Lucci	✓
Bryan Ramona	✓
Keith Swift	(abs.)

Also Present

Jaime Jilozian, Director of Community Development
Sheryl Forste-Grupp, Haverford Township Commissioner

1. Approval of Meeting Minutes from October 2025
 - a. Mattox motioned to accept minutes.
 - b. Assetto seconded.
 - c. All in favor
2. 16 East Mercer Avenue, Havertown
 - a. The property is within 100 feet of 11 East Mercer Ave, Havertown (045-HA-074).
 - b. Proposal to install solar panels on the roof.
 - c. Ramona motioned to approve plan as presented.
 - d. Roy seconded.
 - e. Barucco, Juszczak, Mattox, and Ramona in favor.
 - a. Assetto and Lucci opposed.
 - b. Motion passed.
3. 511 Wynne Avenue, Havertown
 - f. The property is within 100 feet of 419 Earlington Rd, Havertown (045-HA-007).
 - g. Proposal to install solar panels on the roof.
 - h. Assetto motioned to approve plan as presented, based on location of the panels in the rear, out of sight.
 - i. Mattox seconded.

- a. All in favor.

4. Planning Commission Update
 - a. Only one application was considered - subdivision of 38 Fulmer Ave, Havertown
5. Zoning Ordinance Update
 - a. Zoning Education meeting.
 - i. Assetto attended in October.
 - ii. Barucco and Mattox attended in November.
6. Plaque Program Update
 - a. Mattox has forwarded revised documents to Barucco for review.
 - i. Documents include instruction sheet and form along with checklist.
 - ii. Barucco will review.
 - b. Jilozian will send documents to Dave Burman for review.
7. Powell House Update
 - a. No update
8. New Business
 - a. Barucco suggested that HTHC send out a reminder to owners of historic resources with plaque program information in 2026.
 - b. Assetto and Mattox have submitted their interest in reappointment.

Meeting adjourned at 8:16 (Ramona motioned, Assetto seconded, all in favor)

If you have any additions or corrections, please inform the Secretary prior to the next meeting date. Otherwise, the items discussed will be considered a matter of record.

Respectfully submitted,

Matthew Roy, Secretary

Dates for 2025 meetings:

- 1/27/25
- 2/24/25
- 3/17/25
- 4/21/25
- 5/19/25
- 6/16/25 - no meeting
- 7/21/25
- ~~no August meeting~~
- 9/15/25
- 10/20/25
- 11/24/25
- 12/15/25

The next meeting of the HTHC will be 15 December 2025

Haverford Township - Historical Commission

Meeting: Monday, December 15, 2025

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083 - Room B

Agenda

Call to order

Roll Call

Approval of minutes from last meeting – November 2025

Public Comments

Approval of 2026 Meeting Schedule

New Business

The Grange Estate, 143 Myrtle Avenue, Havertown, PA (045-HA-003)

Applicant: The Grange Estate

Application to replace the roof on the tenant house.

311 Greenbriar Lane, Haverford, PA within 100 feet of a Historic Resource, 310 Crescent Hill Drive (045-HA-061).

Applicant: Scutti & Del Bonifro Construction Inc.

Application to construct an addition to a single family residence.

41 East Marthart Avenue, Havertown, PA within 100 feet of a Historic Resource, 42 East Marthart Avenue, the “Sears House,” (045-HA-100).

Applicant: Langan Plunkett, PJL Carpentry

Application to enclose an open front porch.

Old Business:

- Planning Commission Update